

Orienteering New Brunswick
 Annual General Meeting
 November 10 2002

Held at the home of Paul and Ariane Looker, 53 Ridgeway, Grand Bay-Westfield.

In attendance:

- Danielle Cawley *
- Gilda Cawley *
- Harold McQuade
- Paul Looker
- Ray Quan
- Ray St-Laurent
- Stig Skarborn
- David Fellows
- Rob Hughes
- Ed Smith *
- Don Heron

*=had to leave after lunch

Item	Action
1. Meeting called to order by Paul Looker.	
2. All present introduced themselves.	
3. Paul enquired regarding voting procedures. Stig Skarborn indicated each member has one vote, plus club presidents have one additional vote on issues agreed to by their clubs.	
4. The agenda was discussed briefly. Motion # 1 , Danielle Cawley moved to accept the agenda, seconded by Stig Skarborn.	Carried
5. The minutes from the 2001 AGM were presented and considered. Stig Skarborn noted that items 11.1 and 11.2 did not indicate the final status, and noted that those items were agreed to and carried at the 2001 AGM. Motion # 2 , moved by Stig Skarborn to accept the minutes, once corrected as per the previous item. Seconded by Paul Looker.	Carried
6. Discussion of 2001 minutes: Re item 3.1, Stig reported that he and Luella Smith met in Moncton in April 2002 to discuss awards. Stig Skarborn presented a written policy for consideration. Stig Skarborn Motion # 3 , moved to accept this policy. Discussion followed with points made by Danielle Cawley, Ed Smith and Ray Quan regarding various types of awards, such as certificates if within a certain percentage of the elite finishing time etc. Seconded by Ray St-Laurent.	Carried

<p>Stig reported on the status of the updated ONB Constitution. This was voted on during 2002 by electronic ballot, 11 voted for and none against, so the new Constitution is considered accepted. As such Stig moved (motion #4) that the ballots could be destroyed, seconded by ??</p>	<p>Carried</p>
<p>A brief discussion followed of a few edits to the constitution suggested by Rob Hughes. It was decided to shelve this discussion as the Constitution is now finalised, only basic typos will be changed for the time being.</p>	
<p>Ray St-Laurent asked regarding item 7.6 - was the promotions money spent by clubs in 2002? Danielle Cawley reported that Moncton had used some, but possibly not been reimbursed. Foxes had not spent any. Motion #5 made by Danielle Cawley to carry over unused funds to 2003, seconded by Paul Looker.</p>	<p>Carried</p>
<p>Ray St-Laurent asked regarding item 6.3 and 6.4. How much was spent on mapping in 2002? Don Heron advised \$5,540 was spent, offset by \$2,595 contributed by the individual clubs. Satisfaction was expressed over the mapping work done by Marcus Pinker.</p>	
<p>Regarding 6.4, Paul Looker advised that the mapping committee did meet in 2002. Ray Quan asked regarding the RCS Netherwood map. Don Heron reported that some work had been done but it is not finished.</p>	
<p>Stig Skarborn Motion # 6 moved to carry forward \$7,500 to 2003 for additional mapping projects, seconded by Harold McQuade.</p>	<p>Carried</p>
<p>Stig Skarborn discussed the re-mapping of Odell Park in 2003: new air photos have been obtained and a person to produce the basemap selected.</p>	
<p>7. Reports: Paul Looker gave a verbal overview of his written president's report. Stig Skarborn Motion # 7 moved to accept it, seconded by David Fellows.</p>	<p>Carried</p>
<p>Don Heron presented his treasurer's report. ONB has spent \$2200 more overall than it has received to date so far in 2002. In 2002, provincial funding was cut by 50%. Memberships were down, mapping expenses up. Stig Skarborn noted no funds were paid out for travel for the A pool. Don Heron noted bank charges were incurred due to a bouncing cheque from the Foxes. Don noted that this needs correcting in the financial statement. David Fellows presented an invoice from the Foxes for control cards for the COCs. Stig Skarborn noted he had bought a screen house for \$89.60 for the Foxes club - probably should be paid for by that club, Stig Skarborn to follow up. Some discussion followed of low or nil expenditure on the excellence program (Ed Smith). Stig Skarborn mentioned trips with younger orienteers (e.g. to New England meets) using a van were popular and encouraged participation, but were now too expensive. Ed Smith also noted police checks and risk of harassment actions etc has dampened volunteering.</p>	<p>Action: Stig Skarborn re: screen house payment.</p>
<p>Motion # 8, moved by Don Heron to accept the treasurer's report, once amended as noted previously, seconded by Ed Smith.</p>	<p>Carried</p>

<p>Stig Skarborn presented a membership list and report and briefly explained it. Cadet numbers were high, and it was noted more are taking part successfully. Stig Skarborn noted a problem in Fredericton, where the beginner's clinic was well attended but attendees failed to come to events afterwards. Stig Skarborn Motion # 9, moved to accept the membership report, seconded by Rob Hughes.</p>	<p>Carried</p>
<p>Rob Hughes gave a verbal report on ONB Notes. Rob noted he continued as ONB Notes editor in 2002, as per the previous 3 years, and was willing to continue, unless anyone else wanted to do it. Two issues were produced, in April and August, and the final wrap-up edition would come out in December. Contributions were somewhat more numerous than in previous years, although more copy was always required, especially accounts of events.</p>	
<p>Under the heading of COF report, Ray St-Laurent mentioned the issue of heat-related collapse, an instance of which had occurred at the 2002 APOC. A potentially deadly situation was narrowly averted. General discussion followed concerning risks, and the tendency of top athletes to skip drinking. Ray St-Laurent noted there were probably more serious incidents occurring than many were aware of. Stig Skarborn noted hypothermia was in his experience a more common occurrence. Ray St-Laurent said COF was contemplating actions to address these kinds of situations. He was unsure yet what would be recommended, but a proposal of some kind would be made.</p>	<p>Action: Ray St-L/COF</p>
<p>Danielle Cawley reported on promotional activities. Moncton had some successes in this area, and Danielle offered to help other clubs if desired, she needs a contact person in other centres. Danielle noted there is still a basic problem - people still don't know what orienteering is. Stig Skarborn mentioned a potential opportunity to promote O as a solution to the obesity problem. Discussion followed concerning how to engage schools, and school O maps.</p>	
<p>Danielle Cawley presented a proposal: that Guilda Cawley would bake cookies for events in 2003 at \$1.50 per dozen, to improve the event experience. Motion # 10, moved by Danielle Cawley, seconded by Rob Hughes.</p>	<p>Carried</p>
<p><i>Club reports:</i> Harold McQuade presented the Falcons report. Two new park maps were produced and well-used already. Mini events were offered in summer 2002 (score-o's). Meet attendance was good -credit to the Ross family, and to Danielle Cawley for promotions. Harold McQuade mentioned the use of memory-O and that it was enjoyed by participants. Finances are good, memberships are up. There are some equipment needs including controls and control cards.</p>	
<p>Dave Fellows presented the Foxes report. Planned meets were held, turnouts were average/normal. Good cadet attendance at Sass Peepre in October. New map of Odell Park being pursued. AGM held recently (Nov 4), 2003 slate of events similar to previous years planned for 2003. Clinic planned in Mactaquac in fall on a Saturday, with an event following on Sunday. NB Champs October 19, 2003 using new Odell map.</p>	
<p>Don Heron gave the Fundy club report. Clinics, B meet and NB Champs held, all in Rockwood park. This map was updated by Marcus Pinker. The Fundy club Also held a teacher's clinic or "institute" in early July, in collaboration with the Dept of Education.</p>	

Stig Skarborn Motion # 11 , moved that all club and other reports be accepted, seconded by Danielle Cawley.	Carried
[At this point the assembly adjourned for a magnificent lunch courtesy of the Lookers. Thanks Ariane and Paul!!!]	
COF affiliation fees: Ray St-Laurent explained how this will work in future. The COF levy for 2002 will be based on 2002 membership numbers. In future, the membership fee for ONB to belong to COF will be cut by 50%, and a levy of approx 60-80c per participant will be applied to all orienteering events. This is a fait accompli and provincial organisations have to decide how they will administer the required levy. Some general discussion of the implications of this change. Ray St-Laurent indicated that the new system is expected to result in a financial benefit to ONB. However, Quebec and Nova Scotia could be negatively affected.	
Paul Looker drew attention to a form he had developed for tracking numbers of participants at events, for the purpose of tracking the COF levy due. Ray St-Laurent pointed out that the only information required is the number attending, or number of "starts". Wayfarers count as one person in this system. There was some discussion of what constitutes an "event" for COF levy purposes, in particular whether "mini-meets" or clinics would count. Ray St-Laurent to follow up for clarification and to report back.	Action :Ray St-Laurent
Motion # 12 , moved by Stig Skarborn that the future procedure would require meet directors to forward the required information on meet statistics to the ONB secretary, seconded by ??.	Carried Action: meet directors.
It was further suggested that by the end of 2002, club presidents send data to Stig Skarborn for all events in 2002 which may not be on the ONB web site or in ONB notes, such as mini-events or score-Os. Although this is not required by COF yet, it will assist in predicting the financial implications of the new policy.	Action: club presidents to send information to Stig Skarborn by Dec 31, 2002.
8. New business. Paul Looker raised the issue of improving training opportunities for adult members. Stig Skarborn agreed this was a good idea, but the issue is finding suitable coaches. Paul Looker said he could only handle beginners. Stig Skarborn suggested Mike McEwing might be a possibility. David Fellows suggested organising a joint training event with Nova Scotia, for example at Wentworth, maybe using a weekend format. Stig Skarborn will check if NS is interested and report back.	Action: Stig Skarborn
Stig Skarborn asked about minute books and ONB records, Paul Looker said he has such records available. Stig Skarborn suggested that the directors of ONB should meet at times additional to the AGM, as otherwise actions are left hanging, often for a full year. Such meetings should be called by the President of ONB.	Action: Harold McQuade

<p>Stig Skarborn mentioned he had run out of membership cards. Were more available? Ray St-Laurent said he would check. David Fellows noted he found the cards too long and they did not fit in his wallet. Others said they appeared to fit OK.</p>	<p>Action: Ray St-Laurent</p>
<p>There was a discussion of long-Os and rogaines. Rob Hughes mentioned he had enjoyed an event in Quebec in August 2002, where attendees had asked if NB would stage a rogaine in future, as there were now regular events in Nova Scotia and Quebec. Rob Hughes suggested such an event could perhaps be matched up with a classic event to make for a whole weekend of orienteering. Possible rogaie locations include Fundy Park, Mt Carleton park, or perhaps Irving forest lands. Stig Skarborn mentioned a planned rogaie event approximately 10 years ago in the Grand Falls area. Potential helpers include Erwin Landauer and Gary Feeney.</p>	
<p>There was a disussion of the fate of the Hillsborough map and adjacent areas given that the province is apparently trying to sell this land. Harold McQuade proposed that letters be sent to the province lobbying to keep this as a recreational area. Letter should be sent on behalf of ONB, COF and the Falcon club.</p>	<p>Action: Harold McQuade.</p>
<p>Stig Skarborn went over past history of ONB and noted that there had not been a President from the Moncton area for a long time.</p>	
<p>9 Elections: Paul Looker and Harold McQuade both offered to stand for President. The election of Harold McQuade was Motion # 13 , moved by Ray St-Laurent, seconded by Stig Skarborn. All thanked Harold McQuade for volunteering to be President.</p>	<p>Carried.</p>
<p>David Fellows suggested a vote of thanks for Paul Looker for his work as ONB President. All present offered their thanks (applause).</p>	
<p>Rob Hughes offered to stand for vice-president. Motion # 14, moved by Don Heron, seconded by Paul Looker.</p>	<p>Carried</p>
<p>Treasurer: Don Heron offered to stay on as treasurer and was re-elected by acclamation.</p>	
<p>Stig Skarborn offered to be confirmed as ONB secretary: Motion # 15, moved by David Fellows, seconded by Paul Looker.</p>	<p>Carried</p>
<p>Directors: the provincial sport regions have now changed. In 2002, directors are to be elected in regions 2 (Restigouche), 4 (Miramichi-Kent) and 6 (Edmundston). Regions 2 and 4 are considered "vacant". Stig Skarborn suggested Gary Feeney would be ONB director in region 6 and offered to follow up with Gary to check that that this is acceptable.</p>	<p>Action: Stig Skarborn.</p>

<p>Other regions: 1-Capital-Mike Fellows. 2-Restigouche-vacant. 3-Vacant 4-Miramichi-Kent-vacant (Roger Ouellette no longer available). 5- Terry Edgett. 6- Republic/Edmundston-Gary Feeney 7-Saint John-Paul Looker. Note that the former W Saint John Valley region now no longer exists: Alex Whaley was director of that region.</p>	
<p>Don Heron noted that there is a need to change auditors. Motion # 16, moved by Rob Hughes that Don Heron is to find an acceptable auditor, to be remunerated as per previous ONB practice. Seconded by Ray Quan.</p>	<p>Carried</p>
<p>At 15.15, Motion # 17, moved by Paul Looker and seconded by Rob Hughes that the meeting be adjourned.</p>	<p>Carried</p>