

## **Orienteering NB Annual General Meeting**



**November 20, 2010**

*At the home of Harold McQuade in Moncton*

**The meeting was called to order at 10:20**

Harold conducted a roll call. The following persons were present: Julien Nowlan, Rob Hughes, Paul Looker, David Fellows, Stig Skarborn, Steve Heron, Lori (left at lunch) Heron, Harold McQuade, Heath Johnson, David and Bobbie Ross.

### **I. Approval of minutes from last meeting**

The minutes were approved as read. Moved by Heath and seconded by Stig that the minutes be accepted. This was unanimously approved.

### **II. Old Business from the minutes**

- a) MEC funding for environmental assessment costs of the 2008 COC in Fundy Park. A grant was available which covered most of our expenses. It was decided to close the file as any further balance gain would be small. A thank you will be forwarded to MEC. **David R**
- b) The new online ONB calendar and event registration has worked well and users seem pleased. Thanks were expressed to the webmaster for upgrade.
- c) Mapping projects in 2010 mainly consisted of local updates being done by course setters in all three areas. More updates could be done.
- d) Safety communication equipment was reviewed by Rob Hughes. A review document was presented. Cell phones are useful where there is coverage. Personal unidirectional safety beacons are useful in case of emergency but do not give feedback to the user. The usual precautions for notification of others of where the course setting is taking place and time to exit the forest etc. is strongly encouraged. Equipment can be borrowed by meet organizers. 911 coverage will work with all phones even if your provider's network does not cover your area. i.e. there is reciprocity for 911 calls between all carriers. Thanks to Rob for the overview of the current technology options. There were clearly two issues. Personal safety for course setters and event incident management.

**Regional directors reports:**

Saint John: two events for 2011 are planned one in spring and fall. A farsta/O cross one man relay will be the proposed theme for the spring

Fredericton: Several events were held and overall organizers were pleased aside from a low turnout at the UNB woodlot event. The combined cadet event and mass start worked out very well.

Moncton: A review of the events was provided. The mini-rogaïne was a success in Fundy Park and probably will be repeated in 2011. A para-olympic compatible event was set up in Victoria Park but was essentially rained out. Sports NB summit was in Moncton with a focus on para-athletes. Tuesday events were held in the spring.

**President's report:** A new membership registration system was introduced. The 2011 schedule is to be done this fall as much as possible. Thanks were expressed to all those who helped this past year.

**Webmaster's report:** The new calendar has worked well. Meet directors were assigned an organizer's email address that would forward to their email of choice. Posting of results were discussed and the current event result submission as described under the meet organizers section on the system will continue. The useful role of mining of the results data as it is now archived was illustrated. The statistician will be removed from the list of who the results should be sent too. An equipment option will be added on the calendar for organizers to indicate what is needed to participate. An email distribution list will be arranged on the website for those on the calendar. **David F**

It was moved by Stig and seconded by Steve that the reports be accepted. It was unanimously approved.

**Secretary's project:** A discussion on the best method of allowing meet directors and members of the board to contact members was entertained. It was felt that a resource on the ONB website that allowed those with ONB calendar privileges, to email all ONB members would be very useful. The BCC method of email is the preferred method rather than CC. The secretary would need to update the new members regularly. It was approved with no formal vote. **David F and Rob H**

**Treasurer's report:** The interim report was presented by Stig. Questions were fielded and general knowledge of the financial situation was increased. Moved by David F and seconded by Steve that the minutes be accepted. It was unanimously approved.

**Auditor:** No audit is required if the provincial funding is less than \$10,000 per year.

**Repeal of 2002 Constitution:** It was proposed that the 2002 Constitution be repealed. Moved by Stig and seconded by Heath. It was unanimously approved. There is a 2009 constitution that had already been adopted and it was a house keeping matter to repeal the previous 2002 constitution.

**Constitutional Amendment for 2011:** Proposal by Stig and seconded by David F that the board of management draft a constitutional amendment to provide for four regions for director representation for the 2011 AGM rather than the current provincial regional map. Unanimously accepted. **Harold & Rob**

**Executive vacancy constitutional amendment** proposal moved by David F and Stig that a motion to make a constitutional amendment be designed to deal with executive vacancies. This could be used in particular to fill the remainder of the term for a position that was vacated unexpectedly or if the position was never filled. Passed unanimously. **Harold & Rob**

Adjourned for lunch briefly.

**New business:**

- 1. Motion that Membership in ONB will be awarded** to non-competitive certified organizers (meet directors, course setters and controllers). Moved by David R and seconded by Rob. Motion withdrawn by David R
- 2. Motion that ONB continue the membership policy** that was used in 2010 with the addition: that otherwise non-registered organizers (e.g. meet directors, course setters and controllers) must pay an annual membership fee of \$1. Moved by Heath and seconded by Rob. Approved unanimously.
- 3. Incorporation:** The concept of incorporation was raised and it was felt not to be of merit at this time as we have COF insurance for protection of the organizers.
- 4. Pre-registration:** A general discussion on the merits of pre-registration was undertaken. Rob proposed a mandatory pre-registration for A and B events however he withdrew it.
- 5. New Meet fees:** A revision of the B meet fees was discussed. It was moved by Stig and seconded by David R. that new B meet fees will include an increase to \$5 from \$2 for walk in registration fees for adults and \$10 for families. The junior late registration fee will remain the same at \$2. Special events may have mandatory pre-registration at the discretion of the meet director. A positive way of showing the fees could include a 'reduction' of \$5 for adults who pre-register. Another example of free food has also been used as an inducement for advance registration. The website will be updated to show these changes. Passed unanimously. **David F**

- 6. SportIdent Equipment:** An update on possibilities and quotes from O-store was reviewed.

**SI finger sticks.** The relative merit of the different sticks was discussed. SI 6 has a larger capacity. SI 8 has a lower price but much smaller capacity. SI 9 is in between in price and has a fairly large capacity. The conclusion was that 100 finger sticks would be needed for an event like the cadet championships. The need for 70 SI 8, 30 of SI 6 was the agreed upon

**Base Units:** SI 8 base units. Seventy units would be split into two kits of 35 each.

**Printers:** The recommended thermal receipt printers by O-store would be purchased for individual result printing.

Yet another new quote will be requested from O-store. **Harold**

**Computers:** Two net books would be needed to run the event. **Harold and David F**

- 7. Map storage on the internet:** David Fellows indicated that beta testing for the map storage on our website was ready. Security of maps is a concern. Access information was provided. **David F**

- 8. Mapping update:** Rob Hughes on behalf of ONB arranged the purchase of new field mapping equipment including a hand held computer, gps blue tooth antennae, software (PC Mapper and OCAD 10). A mapping clinic will be held in the spring with an introduction to the new method of mapping. **Rob**

- 9.** Mathieu Martin school in Dieppe map to be forwarded to Harold by **Stig**

**10. Schedule for 2011:** Proposed **Harold**

January 22 Saturday Wicked Ski O Odell

Feb 27 Sunday Woolly Snogaine Woolastook

April 17 Sunday Flood O Centennial Park

April 24 Mud O Mapleton

May 1-8 National orienteering week

May 8 Sunday Hopewell Rocks sprint

May 14 Saturday, 2011 Scouting event open to ONB

May 21 Saturday Fundy Park night O

May 22 Sunday mini Rogaine Fundy Park

June 5 Sunday Fredericton UNB woodlot Paul Looker

September Sunday provincial championships Rockwood

October 16<sup>th</sup> Sunday Goat and cadet championship Mactaquac

November 5 Saturday Mactaquac night O

- 11. Promotion:** The triad of new 1.new email distribution 2. early event posting by having our schedule for the spring up by January 31, 2011 and 3. using the media contact list at Sport NB, which is linked to from the ONB website, should contribute to increased participation. This was highlighted by Stig.  
**Meet directors to implement.**

### **Elections**

- 12. Regional directors: Moncton:** Julien Nowlan agreed to be a director for Moncton for the next year filling in the position vacated by Aralee Coombes. Elected by acclamation. Heath Johnson continues as a director until the 2001 AGM.
- 13. Regional directors: Saint John** directors were re-nominated and elected by acclamation. Phil Bachman and Ray Quan are to be contacted to confirm this.  
**Harold**
- 14. Fredericton directors:** David Tree and Paul Looker remain for one more year until their term is completed.
- 15. Webmaster:** David Fellows consented to remain as webmaster.
- 16. ONB Notes editor:** David Ross agreed to continue to be ONB Notes editor.
- 17. Secretary Rob Hughes and Stig Skarborn treasurer** agreed to stay on for another year in their respective positions and were elected by acclamation.
- 18. Vice President: Steve Heron** was nominated and elected by acclamation.
- 19. Harold McQuade** was nominated to serve again as ONB president and he was elected by acclamation.
- 20.** Thanks were expressed by a senior orienteer present on behalf of the executive, board and members to Harold McQuade for his significant personal contribution to ONB over the past year.

**Adjournment:** Moved by Stig and seconded by David F that the meeting be adjourned at 16:15 It was unanimously approved.

Draft Minutes submitted by: David Ross

Minutes approved by: Harold McQuade